

LAMPIRAN A

**JADUAL KURSUS *LEADERS AS A PERFORMANCE COACH*
PADA 4 HINGGA 6 OGOS 2020
BILIK LATIHAN 1, KEMENTERIAN PEMBANGUNAN LUAR BANDAR**

TARIKH/MASA	AKTIVITI/TAJUK CERAMAH
HARI PERTAMA – 4 OGOS 2020 (SELASA)	
8.30 - 9.00	Pendaftaran Peserta Kursus
9.00 - 9.45	Introduction to Basic Coaching
9.45 - 10.30	Identifying Your Own Coaching Style
10.30 - 11.00	Morning Break
11.00 - 11.45	Understanding Leadership Coaching
11.45 – 12.30	Identifying Your Coaching Style Strengths & Weaknesses
12.30 – 13.00	Morning Session Debrief
13.00 – 14.00	Lunch Break/ Solat
14.00– 14.45	Application of Different Coaching Styles
14.45 – 15.30	Practicing Different Coaching Styles
15.30 – 16.00	Tea Break
16.00 – 16.30	Day 1 Debrief
16.30 – 17.00	Q&A
HARI KEDUA – 5 OGOS 2020 (RABU)	
8.30 - 9.00	Recap Day 1
9.00 - 9.45	Introduction to Emotional Intelligence
9.45 - 10.30	Score Your Emotional Intelligence (Self Awareness)
10.30 - 11.00	Morning Break
11.00 - 11.45	Introduction to Psychometrics
11.45 – 12.30	Identifying Your/Team Personality Strengths & Weaknesses
12.30 – 13.00	Morning Session Debrief
13.00 – 14.00	Lunch Break/ Solat
14.00– 14.45	Understanding Potential (Self Motivation)

14.45 – 15.30	Identifying Your/Team Competency Potential
15.30 – 16.00	Tea Break
16.00 – 16.30	Day 2 Debrief
16.30 – 17.00	Q&A
HARI KETIGA – 6 OGOS 2020 (KHAMIS)	
8.30 - 9.00	Recap Day 2
9.00 - 9.45	Introduction to Competency Framework
9.45 - 10.30	Create Your Own Competency Framework
10.30 - 11.00	Morning Break
11.00 - 11.45	Understanding Training Needs Analysis (TNA)
11.45 – 12.30	Applying Training Needs Analysis (TNA) Strengths & Weaknesses
12.30 – 13.00	Morning Session Debrief
13.00 – 14.00	Lunch Break/ Solat
14.00– 14.45	Simulation Exercise - Coaching
14.45 – 15.30	Simulation Exercise - Training Needs Analysis (TNA)
15.30 – 16.00	Tea Break
16.00 – 16.30	Day 3 Debrief and Q&Q
16.30 – 17.00	Presentation of Certificates and Closing

*Tertakluk kepada perubahan